

TENDER NOTICE

PRE-QUALIFICATION OF SUPPLIERS AND CONTRACTORS FOR GOODS, WORKS AND SERVICES FOR THE YEAR 2019-2020

First community Bank invites interested and eligible applicants for pre-qualification/registration of suppliers and contractors for supply of under listed goods, works and services for the year 2019-2020.

CATEGORY REF:	CATEGORY DESCRIPTION
FCB/01/2019	Prequalification for supply of General stationary.
FCB/02/2019	Prequalification for supply of Printed stationary.
FCB/03/2019	Prequalification for supply of branded promotional materials, tents, mail bags and flexi banners.
FCB/04/2019	Prequalification for provision of corporate branding, forex boards and signage services.
FCB/05/2019	Prequalification for supply of office furniture, furnishings and fittings.
FCB/06/2019	Prequalification for provision of furniture repair services.
FCB/07/2019	Prequalification for supply of computer hardware and software.
FCB/08/2019	Prequalification for the supply and maintenance of office equipment (printers, cameras, scanners, Laser-jet toners, dot matrix ribbons, TV's and other computer accessories)
FCB/09/2019	Prequalification for supply and maintenance of telephone and telecommunication equipment's.
FCB/10/2019	Prequalification for leasing, supply and maintenance of photocopiers.
FCB/11/2019	Prequalification for repair & maintenance of buildings.
FCB/12/2019	Prequalification for building contractors and civil works.
FCB/13/2019	Prequalification for supply and maintenance of air conditioners.
FCB/14/2019	Prequalification for supply, installation and service of generators.
FCB/15/2019	Prequalification for supply and installation of power back up systems (inverters, stabilizers, AVR'S and UPS).
FCB/16/2019	Prequalification for provision of structural cabling services.
FCB/17/2019	Prequalification for provision of plumbing and drainage services.
FCB/18/2019	Prequalification for provision of electrical services and maintenance of electrical equipment's.
FCB/19/2019	Prequalification for provision of consultancy services (architects, quantity surveyors and engineers).
FCB/20/2019	Prequalification for supply and service of firefighting equipment's, fire alarms and fire detection services.
FCB/21/2019	Prequalification for supply and maintenance of safes, fire resistant cabinets and strong room doors.
FCB/22/2019	Prequalification for leasing, supply and maintenance of note counters, note sorters, coin counters and validators.
FCB/23/2019	Prequalification for repair and maintenance of motor vehicle and supply of spare parts.
FCB/24/2019	Prequalification for provision of transport, car leasing, truck and car hire services
FCB/25/2019	Prequalification for professional relocation of household items for staff.
FCB/26/2019	Prequalification for Provision of car tracking services.
FCB/27/2019	Prequalification for provision of land and motor vehicle valuation services.
FCB/28/2019	Prequalification for provision debt collection and auctioneering services.
FCB/29/2019	Prequalification for provision of legal services.
FCB/30/2019	Prequalification for provision of HR services (Employee engagement and surveys, Recruitment, job evaluation, Training and team buildings)
FCB/31/2019	Prequalification for the supply of branded wear (shirts, T-shirts, caps, kanzus etc.)
FCB/32/2019	Prequalification for provision of events management services.
FCB/33/2019	Prequalification for provision of videography, documentary and photography services
FCB/34/2019	Prequalification for provision of advertising and graphic design services.
FCB/35/2019	Prequalification for supply and service of ATM machines.
FCB/36/2019	Prequalification for provision of security documents printing services.
FCB/37/2019	Prequalification for provision of crime scene management and forensic investigation services.
FCB/38/2019	Prequalification for provision of lease and maintenance of intruder alarm systems.
FCB/39/2019	Prequalification for provision of lease and maintenance of CCTV systems.
FCB/40/2019	Prequalification for provision of lease and maintenance of access control systems.
FCB/41/2019	Prequalification for supply of queue leads and queue management systems.
FCB/42/2019	Prequalification for provision of cash in transit services-CIT
FCB/43/2019	Prequalification for provision of guarding services
FCB/44/2019	Prequalification for provision of courier and parcel services.
FCB/45/2019	Prequalification for provision of professional cleaning services.
FCB/46/2019	Prequalification for supply of sanitary bins, Toilet papers and air freshener dispensers.
FCB/47/2019	Prequalification for supply of drinking water and water dispensers.
FCB/48/2019	Prequalification for Provision of catering and tea services.
FCB/49/2019	Prequalification for provision of fumigation and pest control services.
FCB/50/2019	Prequalification for supply of fuel cards and diesel.
FCB/51/2019	Prequalification for provision of clearing & forwarding services.
FCB/52/2019	Prequalification for provision of hotel bookings, travel agency and air ticketing
FCB/53/2019	Prequalification for provision of garbage collection services.
FCB/54/2019	Prequalification for provision of corporate gifts.
FCB/54/2019	Prequalification for the supply of milk.

Prequalification documents with detailed specified conditions are available on the company's website www.firstcommunitybank.co.ke. Interested bidders are required to pay a non-refundable fee of **Kshs 3,000** (Three Thousand shillings only) per category. Available payment methods are:

- Mpesa – Paybill: **919700** Account number: **0199330001**
- Direct deposit to account No. 199330 at any First Community Bank Branch

Completed documents in plain sealed envelopes clearly marked "Prequalification documents for the supply of goods and services", Category Ref..... Description and the tenderer's company name should be addressed & sent to:

The Tender Committee
First community bank Limited
P.O Box 26219 GPO 00100, Nairobi

Or be deposited in the tender box at our Head office, FCB Mihrab, Mezzanine 1, Lenana road/Ring Road Kilimani, **together with the payment receipt or Mpesa confirmation** to reach us on or before 30TH November 2018 at noon.

The list of suppliers will be maintained in the First community bank database and does not constitute any contractual obligation with any party.

The company reserves the right to accept or reject any application in part or whole and is not bound to give reasons for its decision.